

G. R. Clark School

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Chicago, IL 60644

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G. R. Clark School

Integrating Fine Arts and Technology

Parent Handbook

Vision: All members of the Clark School community are responsible for and will contribute to success and achievement; that their acquisition of knowledge will be a collaborative and lifelong effort. By developing the whole child, students will make personal connections through literature, problem solving and explorations of the arts.

Mission: We seek to combine warmth and caring with the best programs consistent with standards-based instruction. Integrating fine arts and technology throughout the curriculum combined with up-to-date facilities allows each student to maximize his or her abilities and learning potential in reading and the other core subjects.



Dr. F. Stewart, Principal

Ms. S. Switzer, Assistant Principal

SIPAAA

Goal #1 Literacy

To improve student achievement by 5% over a two year period so that students will meet or exceed AYP on the ISAT in the areas of Reading/English Language Arts across all subgroups throughout the curriculum.

Goal #2 Mathematics and Science

To improve student achievement by 5% over a two year period so that students will meet or exceed AYP on the ISAT in the area of Mathematics and Science across all subgroups throughout the curriculum.

Goal #3 Integration of Fine Arts and Technology

75% of the total student population will successfully participate in arts and technology activities over a two year period with a grade of C or better.

Goal #4 Parent and Community Involvement

To engage a broad spectrum of parents, representing 80% of the student body, in school planning, training and activities by FY 2010.

ACCEPTABLE USE AGREEMENT FOR USE OF THE (COMPUTER) INTERNET

Chicago Public Schools provides Internet access (collectively, the "System"). In order to use the System, students under the age of 18 must obtain parental/legal guardian acknowledgment of the provisions of the Acceptable Use Agreement which is integrated into the Discipline Code. A Parent Acknowledgment Form will be given to newly enrolled students and signed by the parent(s)/legal guardian(s) acknowledging that they have read and understand the policies and regulations.

Inappropriate use of the computer can result in disciplinary action taken under the provisions of the Discipline Code and/or other School Board Policies and division regulations governing student discipline. Any violation will be handled in accordance with School Board Policy and its implementing regulations.

ARTICLES PROHIBITED AT SCHOOL

Problems arise each year because students have articles that are hazardous to the safety of others or interfere with school procedure. Such items include electronic games, portable radios, tape recorders, and toys. Please do not allow your child to bring any of these items to school unless the classroom teacher has given permission.

Skateboarding, Roller-skating, and bike riding are not allowed on campus.

ASSEMBLIES

Various assemblies and special events take place during the school day, to enhance classroom curriculum. Some assemblies may be all-school events; others are geared to specific grade levels. Assembly programs change from year to year.

ATTENDANCE

The Illinois School Code requires that children attend school regularly and promptly. The Code only recognizes illness, observance of a religious holiday, death in the immediate family or family emergency as legitimate reasons for absence. If a student is absent, we ask that the parent notify the school office before 10 a.m. Upon returning to school bring a signed note from their parent explaining the absence.

Parents may contact the teacher to arrange to pick-up homework if the student will be out more than 1 or 2 days.

We encourage all students to attend school regularly. The more a student is absent, the more it affects successful completion of the curriculum. Students who accumulate 9 unexcused absences may have to attend summer school, or in some cases, could be retained in their grade for another school year.

Clark School Staff

Principal	Dr. Stewart
Clerk	Ms. Champion
State Pre-K	Ms. Antunez
Kindergarten	Ms. Rivas
Kindergarten/1st	Ms. Martinez
1st Grade	Ms. Howard
2nd/3rd Grade	Ms. Lee
3rd Grade	Ms. T. Smith
4th Grade	Ms. Roy
5th Grade	Ms. Wojnar
5th/6th Grade	Ms. Wietholter
6th Grade	Ms. Connors
7th/8th Grade	Ms. Wantoch
7th Grade	Ms. Murphy
8th Grade	Ms. Y. Smith
Library / Reading	Ms. Rizzo
Fine Arts / Reading	Ms. Looney
P.E	Mr. Mura
Lead Lit Teacher	Ms. Johnson
Tech Coor/ AP	Ms. Switzer
ESL	Ms. Grossberg
Case Manager	Ms. Velez
Cross-Cat	Ms. Posey
LD Resource	Ms. Marsh
LD Resource	Ms. Marino
Autism Program	Mr. Lawler

TEXTBOOKS

Textbooks issued during the year or checked out from the school are the property of the Chicago Board of Education. Lost or damaged books shall be paid for by the student. Textbooks are extremely expensive and it is our expectation that students will cover them and keep them in good condition.

TRANSFERS

When a child is transferring to another school, please notify the school office as soon as possible so that grades, materials, and student records can be gathered.

UNIFORM CODE

All children in grades Pre-K-8 are required to wear uniforms. Teachers are required to enforce the Dress Code based on the premise that a student's appearance has a great impact on his/her behavior and academic performance.

- White shirts/blouses with collars or Clark School shirts. Shirts are to be tucked into the pants.
- Navy blue pants, skirts, jumpers, walking shorts (knee length only) can be worn in warm weather.
- Solid navy blue or white sweaters or hoodless sweatshirts are allowed if cold.
- Uniform tops and bottoms are to be solid in color and are not to contain printing or pictures or stripes.
- Blue jeans are not acceptable.
- When wearing long pants, both pant legs should be down.
- Pants are to be worn at the waist with a belt – not hanging low and baggy.
- Coats, jackets and head coverings are to be hung in the closets/lockers and are not to be worn in the school during the day.
- Shoes should be dark colored (black, brown or blue) casual or dress. No gym shoes.
- Because of gang-related symbols, male students are not to wear earrings or band-aid cover-ups and are **not to wear their hair with graphics cut into the style**. Rubber bands on the wrist or pant legs are also prohibited.
- Female students are not allowed to wear earrings affixed to the nose or any place on the face except for the ears.
- Rings, necklaces and/or neck chains, may be worn but no more than 1 (one) of the above mentioned at a time and smaller than 1 inch.
- On gym days, students may wear Clark logo or plain blue sweat pants, Clark logo or plain white tee shirts under their collared shirt and gym shoes.

Parents will be contacted when students are inappropriately dressed.

VISITORS

Parents and visitors are welcome at Clark. However, we ask that all visitors sign in at the front security desk. After signing in, please proceed to the main office to obtain a visitor pass before going anywhere in the building. Parents wishing to have a conference with a teacher must make an appointment for an appropriate time during non-instructional periods.

BREAKFAST/LUNCH

The Chicago Public Schools participate in the National School Lunch and National School Breakfast programs, serving nutritious meals each school day. Some students are eligible for free and reduced-price lunches.

Students can buy a breakfast for 1.50, and an elementary school lunch for 1.85. The cost for milk is 35¢. Children from families whose household income is at or below the levels shown in the chart are eligible for free or a reduced-price meals. Reduced-price meals cost \$0.30 for breakfast and \$0.40 for lunch. If you are interested in applying for the School Lunch and Breakfast Program, you can obtain an application from your child's teacher.

Federal guidelines:

If you now receive food stamps or AFDC for your child(ren), your child(ren) can receive free meals.

If your total household income is the same or less than the amounts on the income chart your child(ren) can receive free meals or reduced-price meals.

A foster child may receive free or reduced-price meals regardless of your income.

Each application for a free or reduced-price meal must be returned to school and is evaluated by the administrator against the eligibility scale.

Income is defined as any monies earned before any deductions such as income taxes, social security taxes, insurance premiums, charitable contributions, and bonds. It includes the following: monetary compensation for services including wages, salary, commissions or fees; net income from non-farm self-employment; net income from farm self-employment; social security; dividends or interest on savings or bonds or income from estates or trusts; net rental income; public assistance or welfare payments; unemployment compensation; government civilian employee or military retirement or pensions or veteran payments; private pensions and annuities; alimony or child support payments; regular contributions from persons not living in the household; net royalties; and other cash income. Other cash income would include cash amounts received or withdrawn from any source including savings, investments, trust accounts, and other resources which would be available to pay the price of a child's meal.

Children from the households whose income is at or below the levels shown are eligible for free or reduced-price meals.

Effective from July 1, 2008-June 30, 2009

Level for Free Meals		Level for Reduced Price Meal	
Household Size	Annual	Household Size	Annual
1	\$13,520	1	\$19,240
2	\$18,200	2	\$25,900
3	\$22,880	3	\$32,560
4	\$27,560	4	\$39,220
5	\$36,920	5	\$45,880
6	\$35,893	6	\$52,540
7	\$41,600	7	\$59,200
8	\$46,280	8	\$65,860

BREAKFAST/LUNCH BEHAVIOR

Every student is expected to buy or bring lunch. While eating meals in the cafeteria, all students are expected to follow these guidelines:

- Practice good manners and socialize quietly.
- Leave the table and surrounding area clean and orderly.
- Return trays and utensils to wash area.
- Put trash in proper containers.
- Use indoor appropriate speech when talking

BUS SAFETY AND BEHAVIOR

Students riding on the bus are expected to conduct themselves in a safe, respectful manner. While in transit, students are under the jurisdiction of the school bus driver and are to follow the instructions listed below:

- Be on time at the designated school bus stop. This helps keep the bus on schedule. It is suggested that a bus not wait for a child any longer than one minute at any stop.
- Stay well off of the street at all times while awaiting the arrival of the bus; avoid fighting or running after other students while waiting.
- Be careful when approaching the place where the bus will stop. Do not move toward the bus until the bus has been brought to a complete stop. When entering the bus, use the handrail and move quickly to your seat. Put your seatbelt on and keep it on.
- Do not leave your seat, stand or kneel in your seat while the bus is moving.
- Stay alert for signals and instructions from the driver. He/She is in complete command of the bus. He/She needs quiet to hear the radio. Remember that loud talking, or unnecessary confusion diverts the driver's attention and could cause an accident. No profanity may be used by students or driver.
- In the event of a road emergency, remain in the bus until instructions are given by the driver(s).
- Keep hands and arms inside the bus at all times. Never throw things out of the bus windows. Students may not raise or lower the windows without permission from the driver.
- The driver has the right to pull over and refuse to move the bus until order is restored.
- No smoking by students or driver(s) on the bus.
- Be absolutely quiet when approaching and crossing railroad tracks.
- Treat the bus equipment as you would valuable furniture in your home. Never tamper with the bus or any of its safety equipment.
- Assist in keeping the bus safe and clean at all times. No eating/drinking is allowed on the bus.
- No animals or pets are allowed on the bus.
- Keep books, packages, band instruments, athletic equipment, project materials and all other objects out of the aisles.
- Be courteous to fellow students and bus driver.
- Help look after the safety and comfort of small students.
- Drivers are not permitted to do so except by proper authorization from school officials.
- Students are not allowed to ride a bus route other than the one they are assigned to.

Students who disobey bus safety rules might have bus service withdrawn. They could also be subject to other discipline from school as indicated in the Student Code of Conduct.

TARDINESS

All children are expected to be on time for school every day. Occasionally, circumstances occur which cause tardiness (oversleeping, car trouble, etc.). These circumstances, however, should be the exception, not the rule. All tardies are considered unexcused with the exception of student appointments with doctors and legal agencies. In these cases, a statement from the doctor or legal agency must be secured to excuse the tardiness. Excessive unexcused tardiness will be managed appropriately and as determined by the principal.

TELEPHONE USE

Children are discouraged from making telephone calls during the school day except in an emergency. In case of an illness, the school will make the call home. Please help your child to develop a routine of placing things that must be brought to school in a designated place the night before to ensure that lunch money, books, homework, etc. will not be left home. Students may, in an emergency, use the phones in the office with their teacher's permission.

TEACHER OBSERVATION POLICY

Parents are provided with the right to visit their child's classroom at times mutually agreeable to the parent, teacher and principal under the Board of Education's policy.

TESTING

Different types of tests provide different kinds of information about students and the instructional programs of schools

The Illinois Standards Achievement Test (ISAT) measures individual student achievement relative to the Illinois Learning Standards. The results give parents, teachers, and schools one measure of student learning and school performance.

Dynamic Indicators of Basic Early Literacy Skills (DIBELS)

The Dynamic Indicators of Basic Early Literacy Skills (DIBELS) are a set of standardized, individually administered measures of early literacy development. They are designed to be short (one minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills.

The District Wide Writing Assessment will evaluate a student's written communication skills and proficiency using centrally-developed writing prompts which represent one of the two ISAT eighth grade writing types (persuasive or narrative).

Chicago Public Schools also administers Reading and Mathematics Benchmark Assessments. The assessment will be administered three times throughout the school year.

SCHOOL HOURS

8:30-9:00	Teacher Planning
8:55-9:15	Student Entry and Opening Activities
9:15-9:55	1st Period
9:55-10:35	2nd Period
10:35-11:15	3rd Period
11:15-11:35	1st Lunch
11:20-12:00	4th Period
11:40-12:00	2nd Lunch
12:00-12:40	5th Period
12:10-12:30	3rd Lunch
12:40-1:20	6th Period
12:40-1:00	4th Lunch
1:20-2:00	7th Period
2:00-2:40	8th Period
2:40-2:45	Dismissal Activities
2:45	Dismissal

SCHOOL PHYSICALS

All Kindergarten and fifth grade students, at school entry, must present evidence of an official physical exam taken no more than 18 months prior to first grade, or up to 90 days from September enrollment.

SECURITY

Please be aware that all persons are subject to personal search and examination of their hand carried possessions.

SMOKE-FREE SCHOOLS

The City of Chicago and Board of Education has adopted a policy of a smoke-free environment for all. No smoking will be allowed on District property. Please support and abide by the District's policy while in the school and on school grounds.

STUDENT CODE OF CONDUCT

All Chicago Public Students are expected to following behavior guidelines set forth by the Board of Education. The Student Code of Conduct is distributed and reviewed with the students at the beginning of the school year. Parents are encouraged to review the document with their students to understand the rules and consequences governing all students.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of all books, supplies and furniture supplied by the school. Students who destroy, disfigure or otherwise deface school property will be required to pay for the damage done or to replace the item.

CELL PHONE POLICY

Students who need to carry a cell phone must complete a cell phone request form. You and your child must sign the request and abide by the rules stated on the form. The cell phone must be turned off at all times that the student is in the school building, on the school bus or school grounds.

CHANGE OF ADDRESS OR TELEPHONE

It is very important, for emergency and administrative reasons, that every student maintains an up-to-date address record at the school office. Please notify the school immediately if there is a change in your address, telephone number, babysitter, or person to contact in an emergency.

CLASSROOM PARTIES

Food and beverage shared during classroom parties must be store bought. No homemade food or beverages can be shared during classroom parties. All parties must have prior approval from the administrate team.

CLINIC/MEDICATION POLICY

Administration of medications, especially short term, should be done at home. However, if a student is required to take prescription or non-prescription medication during the school day, the following guidelines must be met:

- A written order from the physician, dentist, or practitioner, stating the student's name; name of medication; and the time, duration, and dosage to be given by the school, is required, along with the parent's/guardian's signature. Order forms are available for your convenience in the school office.
- A written request for the administration during school hours must be made by a licensed physician and submitted on the CPS medication request form. A written request and signed Parent's Authorization to Release Medical Information must also be obtained by parent(s)/guardian(s) that includes home phone number as well as emergency number.
- The CSN, RN, principal, or principal's designee shall be responsible for initially receiving requests from the parent(s)/ guardian(s) and the licensed physician for a student to be given or to self-administer medication during school hours.
- If medication is to be given during school hours, a written doctor's request for medication must be obtained on a yearly basis or as needed for a change in medication.
- In some situations, accommodations can be made for students with severe asthma to self-administer their inhaled asthma medication. Additional questions and concerns may be directed to the registered nurse at Clark. All parents are encouraged to provide the school nurse with updated and current work and home phone numbers, cell phones, pagers, and any other means whereby they can be contacted during the school day should the need arise.

CLOTHING

Please mark your child's name on all articles of clothing and personal property. Students should dress according to the weather and in clothes that are comfortable, neat and clean. Our Student Code of Conduct lists our dress code requirements.

CONSENT FORM AND RELEASE

A consent form must be signed to have a student included in media events that may arise during the school year.

CONDUCT AND COURTESY

Courtesy and good manners should be the key to a student's conduct at school. A good attitude toward teachers and fellow students will make school enjoyable for all. Encourage students to say "please", "thank you", "may I", and "excuse me" at appropriate times. Students are expected to have respect for adults or other students as well as for school property.

CONSULTING WITH TEACHERS

If at any time you desire a consultation with your child's teacher, a note should be sent to the teacher to arrange a convenient time. A conference can be arranged at a time when the class will not be deprived of the attention of the teacher.

DISCIPLINE

Good discipline is really another word for respect - respect for authority, respect for others, respect for self and respect for rules. Discipline is an attitude that begins at home, is reinforced at school and is applied throughout life. Attitudes about behavior are learned. Students learn this from home and school. We work together to create a healthy attitude toward discipline that will be rewarding throughout a student's life.

EARLY ARRIVAL

Supervision is not provided before 8:30 A.M. For safety reasons, students should not enter the building prior to this unless they are attending a conference with their parent.

EMERGENCY FORM

The purpose of the Emergency Form is to assist the school in locating the parent in the event of illness or emergency involving the child. It is very important that the school is able to locate you at any time. Please note on the card any allergies or serious medical problems of which the school should be apprised. Let the school know if any changes should be corrected on the card during the school year. Emergency Forms are to be completed every year.

EMERGENCY LOCATIONS

DePriest Elementary School has agreed to house our pupils in the event it is necessary to do so. The DePriest School is located at 139 S. Parkside Avenue, Chicago, IL. The phone number is (773) 534-6800.

No child will be released to an adult unless the name appears on the emergency card. Please be sure these cards are on file at school and updated if any changes occur.

FIELD TRIPS

Field trips are considered a valued aspect of our instructional program and are encouraged in all curriculum areas. The students are at times, transported by bus to off-campus locations for the purpose of enriching learning experiences. However, all students participating in field trips must have written permission slips on file at the school prior to leaving the building. Students without written permission will not be allowed to participate in the activity. Some trips will require an additional fee for admission to the venue and for transportation. At times the student is to bring a sack lunch. The parent and child should be aware of the child's acceptance of responsibility to be a good citizen and maintain contact with the person in charge during the entire field trip.

REPORT CARDS/STUDENT PROGRESS GRADES

Students receive report card marks at the end of each of the four reporting periods. Parents are responsible for picking up the report card from teacher at the end of the first and third reporting periods. Those dates are:

Students in grades 1-8 will receive a five week progress report each marking period.

Additional conferences may be arranged any time a parent or a teacher have a particular concern about the child. Please contact the teacher or call the school office to set up an appointment.

The grading codes A, B, C, D, and F reflect the student's progress in mastering specific Illinois Learning and Chicago Academic Learning Standards These grading codes will be use in grades 1 – 8.

- A substantially exceeds the standard
- B exceeds the standard
- C meets the standard
- D less than acceptable performance on standard
- F does not meet the standard

Progress Report Distribution

- October 7, 2008
- December 17, 2008
- March 4, 2009
- May 13, 2009

Report Card

- Report Card Pick-up: November 12, 2008
- Report Card Distribution: January 28, 2009
- Report card Pick-up: April 1, 2009
- Report Card Distribution: June 12, 2009

REQUIRED FEES

Fee	Amount	Date Due
School Supply Fee	\$20.00	September, 2008
Replacement Lock	\$10.00	Upon loss
Lost Library Book	\$15.00	Quarterly as needed
Lost Textbook	Varies	Upon loss
Sports Activity Fee	Varies	Seasonal

SCHOOL EVENTS

Clark teachers have a great deal of academic material to convey during the course of the school year and guard the time they have to teach it carefully. Still, learning isn't limited to class work alone. At Clark, meaningful special events are scheduled to supplement classroom lessons. Field trips, assemblies and other activities help the students learn from real life experiences.

NEWSLETTER

Clark publishes a monthly newsletter to provide general information about the school and the many school programs and activities that take place throughout the year.

PARENT-TEACHER CONFERENCES

Parents and teachers must work closely together in order to develop and implement good educational programs for children. Conferencing represents only one of the ways in which the home and school come together. In order for conferences to be as successful and as informative as possible, please follow these suggestions:

- Notify the teacher when you are coming. A written request or phone call will ensure sufficient time and privacy. In general, teachers are available from 8:30 -8:55 a.m
- Decide with the teacher before you come if the conference is of a nature that it should be conducted in the presence of the child. (Children are often included in the conference.
- If you are unable to attend your scheduled conference, please let the teacher know as soon as possible. It will then be possible to reschedule.
- Please feel free to notify the teacher any time you feel additional conferences are needed.

PERSONAL PROPERTY

Students assume the responsibility for loss or damage to their clothing, equipment, books, or instruments. The school endeavors to protect all personal property but is not responsible for these items. Large sums of money and articles of real or sentimental value should not be brought to school.

PROMOTION POLICY

It is the expectation of Clark that each student shall be promoted each year and graduate on schedule. To fulfill this expectation, the school will involve whatever resources necessary to meet the student's needs: cognitive/affective, academic and social. The primary factors considered in making promotion decisions is the student's successful completion of the curriculum for the assigned grade for reading and math, meeting or exceeding the minimum standards for the District Wide Assessments for Reading, Math and Writing and Student Attendance . We adhere to the guidelines for promotion established by Chicago Public Schools that can be reviewed in detail at <http://policy.cps.edu/documents/605.2.pdf>

REFERRALS

Clark personnel give referrals to the assistant principal for students who continually break school rules in the classroom or on the playground. Consequences for referrals are dependent upon their frequency and severity

RELEASE OF STUDENTS

Parents who are picking up children prior to the closing of school must sign them out in the office. Students will be called to the office for dismissal. No student will be released without having been signed out from the office.

FOOD AND DRINK

Food and drinks are not allowed in the school, except for lunch or special celebrations within the classrooms. Lunches from home are to be stored in the student lockers and eaten during the regularly scheduled lunch time. All lunch bags and boxes should be identified with the student's name and room number. No food or drinks should be sent in glass containers. Parents may leave forgotten lunches or money in the office.

HOMEWORK/STUDY HABITS

Homework is a very important aspect of the instructional program at Clark. Students should have homework in one or more of their major subjects each night. In the primary grades, students should have a minimum time for daily homework of ½ hour. In the intermediate grades, 45 minutes; and upper grades, 90 minutes. Students are expected to keep an assignment notebook, do all homework listed in the assignment notebook carefully and accurately, turn in homework on time, make corrections on homework marked and returned by the teacher and show it to their parent(s) each night.

HONOR ROLL

In keeping with the philosophy of the school system and its commitment to excellence in education, academic achievement is recognized through the establishment of an honor roll for students in grades 2nd through 8th.

- Honor Roll - A student must maintain an "A" or "B" average in all subjects, and no conduct marks.
- Principal's Honor Roll – A student who achieves all As throughout the school year.

ILLNESS OR INJURY AT SCHOOL

When children experience a communicable disease such as Chicken Pox, Strep Throat, Head Lice, etc., it must be reported to the school nurse. After appropriate treatment and recuperation, the student needs to check in through the School Nurse or designee on returning to school. When a child experiences an acute illness: vomiting and/or diarrhea, undiagnosed rash, fever over 101, etc., the child needs to remain home for 24 hours after symptoms subside before returning to school. Report specific health concerns, extended illness, chronic conditions, and infections to the school nurse or designee so that your child will receive appropriate activity adjustment as needed.

When your child becomes ill or is injured at school, every attempt will be made to reach you. If the school is unable to reach you, the person listed on the emergency form will be contacted. If authorized emergency friends/relatives are not available and immediate treatment is advisable, the child will be transported to the nearest hospital.

IMMUNIZATION REQUIREMENTS

All new students, according to the Illinois School Code (105 ILCS 5/27-8.1), must present a provider-documented immunization record on entry to Illinois schools. This must be an official document with the complete immunization date -- month, day and year -- for each immunization stamped on the record. The physician's office, or clinic must be clearly marked, along with a signature of the person giving the immunization. Your child must meet the current minimum requirements to be admitted to school. Requirements are continually being revised. October 15, 2008 is the last date by which to submit proof of children's medical exam and immunization compliance

- Polio – children immunized according to an all-IPV or all-OPV schedule must show evidence of having received at least 3 doses, with intervals of no less than 4 weeks apart, and the last dose having been received on/after the 4th birthday.
- Children who received any combination of IPV and OPV must show evidence of having received at least 4 doses, with intervals of no less than 4 weeks apart, and the last dose having been received on/after the 4th birthday.
- DTP/DtaP/Td -4 or more doses, with last dose administered on/after the 4th birthday, at intervals of no less than 4 weeks apart, last dose at least 6 months since previous dose.

IMMUNIZATION REQUIREMENTS (continued)

- For children entering school other than Pre-K, K and 1st grade, 3 doses of DTP/DTaP/Td, with last dose administered on/after the 4th birthday, at intervals of no less than 4 weeks apart, last dose at least 6 months since previous dose.
- Measles – 2 doses, 1st dose administered on/after the 1st birthday, 2nd dose no less than 4 weeks after 1st dose.
- Rubella -1 dose, administered on/after the 1st birthday.
- Mumps – 1 dose, administered on/after the 1st birthday.
- Hepatitis B [not required for K-4 or 11-12] - 3 doses, interval of at least 4 weeks between 1st and 2nd dose, interval of at least 2 months between 2nd and 3rd dose. For children entering the 5th grade for the 1st time after July 1, 2002, the interval between the 1st dose and 3rd dose must be at least 4 months.
- Varicella (chickenpox) [entering Kindergarten for the 1st time on/after July 1, 2002] 1 dose, administered on/after the 1st birthday.

For more information on this subject go to <http://www.cps.edu/Parent/Enrollment.html>

INCLEMENT WEATHER AND SCHOOL CLOSING

Listen to one of our local television or radio stations for closings, and early dismissals: WBBM-TV2, WMAQ-TV5, WLS-TV7, WGN-TV9, WFLD-TV32, WVAC-102.7 FM, WGCI-107.5 FM, WKQX-101.1 FM, WGN-720 AM, WBBM- 780AM.

KEY DATES FOR THE 2008-2009 SCHOOL YEAR

Clark School opens Tuesday, September 2, 2008 for a full day of school for students.

HOLIDAYS/VACATIONS

- | | |
|--|-------------------------------------|
| • September 1
Labor Day | • February 12
Lincoln's Birthday |
| • October 13
Columbus Day | • February 16
President's Day |
| • November 11
Veteran's Day | • March 2
Pulaski Day |
| • November 27 & 28
Thanksgiving | • April 6-10
Spring Vacation |
| • December 22-January 2
Winter Vacation | • May 25
Memorial Day |
| • January 19
M.L. King's Birthday | |

KEY DATES FOR THE 2008-2009 SCHOOL YEAR (continued)

Teacher Professional Development and Institute Days

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|----------------|---------------|
| • September 26 | • January 23 |
| • October 24 | • February 13 |
| • November 7 | • March 27 |
| • November 10 | • June 11 |

LOST AND FOUND

Most articles found in and around the school will be deposited in the Lost and Found located in the Atrium. Unclaimed items from the Lost and Found are given to charity at the end of each year. Parents should label jackets, shoes, coats, and any other items that young students may lose.

MESSAGES

Only in the case of an emergency will the office forward messages from parent to student. To ensure a good learning environment and to prevent unnecessary classroom disruptions, non-emergency messages will not be delivered.

NEWS MEDIA COVERAGE

From time to time, news media representatives may use pictures or videotape of students in incidental news coverage. If a parent objects to a student's image being used, the school should be notified immediately. If a student is to be interviewed on school property by the news media, a parental consent is required (Parental Release for Internet, Photographing, and Videotaping/Audio-recording of Students Form) and is available in the school office.

OPEN HOUSE

Open House is held in September for parents of Pre-K through 8th grade students. At this time, academic expectations, curriculum, and information on school operations and procedures are articulated. Parent will have an opportunities to discuss classroom management policies, review teachers' syllabi and how assessment data is used to provide teachers with instructional plans for the students. Parents will be given the opportunity to visit all programs and grade levels.

LOCAL SCHOOL COUNCIL (LSC)

The Local School Council (LSC) is the school's governing body established by law under the School Reform Act. The LSC approves the budget annually, is responsible for overseeing the School Improvement Plan and reviews the principal. The council includes 6 parents, 2 teachers, 2 community representatives and the principal.

The Local School Council is scheduled the meet on the second Thursday of each month at 6:00pm